

Regulations for the Establishment of School Affairs Council of School of Chinese Medicine for Post Baccalaureate at I-Shou University

Adopted on August 11, 2010, at the first meeting of the School Affairs Council in the first semester of the academic year 2010

Promulgated with the consent from the President dated October 16, 2010

Amendments to the Regulations adopted by the School Affairs Council on April 3, 2019, and promulgated with the consent from the President dated September 17, 2019

Article 1 The Regulations for the Establishment of School Affairs Council of School of Chinese Medicine for Post Baccalaureate at I-Shou University (hereinafter referred to as “the Regulations”) are made by the School of Chinese Medicine for Post Baccalaureate (hereinafter referred to as “the School”) pursuant to Article 19 of the Charter of I-Shou University.

Article 2 The members of the School Affairs Council (hereinafter referred to as “the Council”) are the full-time faculty members of the School, and the Chair of the School is the chairperson of the Council. If the Chair is unable to attend a council meeting for any reason, he/she may appoint one of the council members to act on his/her behalf. The Chair of the School may invite students or persons he/she thinks necessary to attend a council meeting as participants without the power to vote.

Article 3 The Council shall meet at least twice every semester. The Chair of the School shall convene an ad hoc meeting upon request by a minimum of one-third of the council members who are required to attend council meetings.

Article 4 A quorum of at least two-thirds of the total membership will be required to validate a council meeting, and consent from at least half of the members attending is required for resolutions.

Article 5 Voting on proposals shall be conducted by secret ballot or a show of hands in person.

Article 6 The School may establish different committees based on practical needs with prior approval from the Council.

Article 7 The Council is responsible for deliberating the following:

1. curriculum design and changes;
2. formulation and changes of research and development directions;
3. the recruitment of new students;
4. distribution and usage of funds of the School;
5. establishment of committees, and their organizations and responsibilities; and
6. other school-related issues.

Article 8	New appointment, change of the academic level, and denial of renewal of appointment of full- and part-time faculty members shall be discussed and approved by the Teacher Review Committee of the School before being reported to the College of Medicine and the University for ratification.
Article 9	Faculty promotions, the pursuit of further education, and other important matters relating to faculty members shall be submitted to the Teacher Review Committee of the School for approval.
Article 10	The resolutions adopted by the Council shall be documented in the meeting minutes.
Article 11	Matters not mentioned herein, if any, shall be subject to the applicable laws as well as the applicable regulations and rules of the University.
Article 12	The Regulations become effective on the third day of promulgation after being adopted by the School Affairs Council, approved by the College of Medicine, and ratified by the President.

Note: In case of any disputes or misunderstandings regarding the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.