

# **Guidelines on the Selection of Chair of School of Chinese Medicine for Post Baccalaureate at I-Shou University**

Adopted on August 11, 2010 at the first meeting of the Departmental Affairs Council in the first semester of the academic year 2010

Ratified and promulgated by the President on October 16, 2010

- I. The Guidelines on the Selection of Chair of School of Chinese Medicine for Post Baccalaureate at I-Shou University (hereinafter referred to as “the Guidelines”) are made by the School of Chinese Medicine for Post Baccalaureate (hereinafter referred to as “the School”) pursuant to Article 30 of the Charter of I-Shou University.
- II. The School shall have one chair to take full charge of departmental affairs. The chair shall serve a three-year term, and he/she may be re-elected once.
- III. The Departmental Affairs Council shall select three candidates among the full-time faculty members at the level of associate professor or above within the School for the post of chair three to five months prior to the expiration of the current term. The list of candidates shall then be submitted to the President for appointment.
- IV. The selection of candidates shall be conducted as follows: 1) the names of full-time faculty members who meet the requirement mentioned in the preceding provision shall be listed on the ballot by the number of strokes in their last names; 2) the full-time faculty members of the School may vote for up to three candidates on the ballot in person; and 3) the three candidates with most votes will be submitted to the President for selection. If there are two or more candidates with the third most votes, a re-voting shall take place until the one with most votes is selected; each voter can select only one candidate.
- V. If the chair of the School resigns the position before the expiration of the term, the Dean shall appoint one full-time faculty member at the level of associate professor or above to act as the deputy and report to the President for consent. A new chair shall be selected pursuant to Provisions III and IV of the Guidelines, and the new chair shall take office in the next academic year.
- VI. The Guidelines become effective after being adopted by the Departmental Affairs Council, submitted to the College of Medicine for reference, and being ratified by the President.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Guidelines, the Chinese language version shall prevail.*