Regulations for the Establishment of Student Off-campus Internship Committee of School of Chinese Medicine for Post Baccalaureate at I-Shou University

Promulgated with the consent from the President dated on January 22, 2013

Amendments to the Regulations adopted by the Departmental Affairs Council on April 3, 2019 and promulgated with the consent from the President dated on August 22, 2019

Article 1 To promote and supervise students' off-campus internships, the Regulations for the Establishment of Student Off-campus Internship Committee of School of Chinese Medicine for Post Baccalaureate at I-Shou University (hereinafter referred to as "the Regulations") are made by the School of Chinese Medicine for Post Baccalaureate (hereinafter referred to as "the School") pursuant to Article 6 and Article 6-1 of the Implementation Regulations for Industry-Academia Collaboration of Institutions of Higher Education of the Ministry of Education, and the School establishes the Student Off-campus Internship Committee (hereinafter referred to as "the Committee") accordingly.

Article 2 The Committee is responsible for:

1. planning and promoting off-campus internships;
2. reviewing and deciding internship providers;
3. drafting contracts and individual internship plans for students;
4. negotiating and coping with complaints, disputes, and accidents for students;
5. handling early termination of student off-campus internships;
6. following up and reviewing the effectiveness of student off-campus internships as well as counseling and visit records;
7. handling affairs relating to the protection of students’ rights and interests; and
8. drawing up and amending regulations and rules concerning student off-campus internships.

Article 3 The Chair of the School is the ex-officio member and convener of the Committee, and the Committee shall have another five members who are full-time faculty members of

the School. The Committee may invite jurisprudents, representatives from internship providers, student representatives, and related parties to attend meetings if necessary.

Article 4 Committee members shall meet at least once every semester, and an extraordinary session may be called whenever necessary. A quorum of at least half of the total membership will be required to validate a committee meeting, and consent from at least half of the members attending is required for resolutions.

Article 5 Matters not mentioned herein, if any, shall be subject to the applicable laws of the Ministry of Education and the applicable regulations and rules of the University.

Article 6 The Regulations become effective on the third day of promulgation after being adopted by the School Affairs Council, approved by the College of Medicine and the University Academic Council, and ratified by the President.

Note: In the event of any dispute or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.